

Basic Rules

For entering the Company Premises by Persons and Their Staying on the Premises of GO Steel Frýdek Místek a. s.



Stalprodukt

GO Steel Frýdek Místek a.s.

H&S Rules and Rules for Healthy Coming Back

In the interest of personal safety we hereby draw your attention to the fact that the Premises of GO Steel Frýdek Místek a.s. (hereinafter referred to as the Premises) rank among particularly hazardous. Everybody entering the Premises shall adhere to internal safety regulations relating to persons entry / vehicles driving-in the Company Premises which a person was acquainted with.

Hazards of:

- **Falling-down and slipping** PPE: suitable safety boots
- **Falling from the heights** PPE: harness with securing device, step ladder, foot rest
- **Objects falling** PPE: safety helmet/hat with a chinstrap
- **Striking / hitting** PPE: safety helmet/hat with a chinstrap
- **Noisiness** PPE: ear protection
- **Eyes affection** PPE: safety goggles (protecting against solids and liquid hot metal spraying)
- **Abrasion, contamination** PPE: working clothes/overall protecting limbs
- **Pressing** PPE: working clothes with reflex strips or a warning vest, risk cause by cranes and lifted/hoisted loads, by mechanisms – excavators, bulldozers, high-lift trucks, road and rail vehicles
- **Winding-up and drawing-in** caused by revolving mechanisms or belt conveyors
- **Other hazards** electric shocks, burns, scald, acid burn, radiation exposure



Ten Safety Basic Rules

- 1 I use marked roads and access paths only (primarily I do not enter rail-yard)
- 2 I do not enter any hazardous and restricted places
- 3 I do not stay under suspended loads
- 4 I do not handle control units of machinery and technology
- 5 I do not touch any electrical cables and hoses
- 6 I do not remove any damage protective devices (covers)
- 7 I adhere to safety symbols and safety colours
- 8 I wear Personal Protective Equipment (PPE)
- 9 I do not step on stocked material and objects stored in the workplaces (instable positions)
- 10 I adhere to smoking ban (fire occurrence prevention); I am allowed to smoke in dedicated smoking areas only (marked by safety symbols).

Health and safety are our priorities. Your health is your priority.



First aid:	155	Company Dispatching:	558 48 / 2223 or 2800
Fire brigade:	150	Security Service:	558 48 / 2310
Police:	158		

Basic obligations of a person entering the Company Premises/Driving-in into the Company Premises

- While entering/driving-in into the Premises, to list the assets that shall be carried-away/taken-away from the Premises and such list shall be confirmed by the gate-keeper. To allow gate-keepers to check luggage including vehicle.
- By request of gate-keepers, each person shall be subject to test for drugs and alcohol.
- To listen to and to respect instructions and decisions made by gate-keepers and to fairly conduct oneself in face of them.
- To duly observe provisions of Act No. 361/2000 Sb., the Road Traffic Act.
- To drive 30 km/hr. on the Company Premises.
- Respect absolutely priority of railway traffic and if parking adjacent to a rail-yard, to keep vehicle distance from track axis of three /3/ meters at least.
- Before getting-out of vehicle it shall be braked in order to prevent from its self-moving.
- Each road accident on the Premises shall be reported to Company Dispatching.
- Without undue delay, nevertheless, prior to leaving the Premises, to report damaged assets on the Premises and/or own damaged assets to a gate-keeper.

It is forbidden

- to enter/drive-in into the Premises intoxicated/impaired and/or to eat/drink alcohol or drugs in any place on the Premises.
- to enter/drive-in into the Premises with animals, guns, alcohol or drugs.
- To visitors to enter/drive-in into the Production Shops without attendance of the competent Employee of respective workplace.
- On the premises, to move on roller-skates, skate-boards etc.
- to take pictures or to film on the Premises without special authorization/permit.
- to take away/transfer any assets from the Premises without relevant authorizing documents.
- to enter/drive-in into the production shops and bays without consent given by an authorized person of this area or without relevant PPE specified for a given workplace.
- to carry-out the activities on the Premises that are not directly linked to the fulfilment of work tasks, to stay on the Premises longer than necessary or to stay in those places that are not approved and designed for fulfilment of work tasks.
- To use cellular phones in the areas marked by a safety sign (the area of loading)

Driver's Obligations during Loading/Unloading

- To respect and to adhere to the instructions given by the competent Employee of loading.
- Not to move under suspended load. Minimum distance between a person and a load shall be equal to the distance between a load and the floor which a person is standing on.
- To use own step ladder or any other suitable facility when climbing up to the loading area of the transport vehicle or when getting down from such area and during the vehicle's canvassing.
- Prior to reverse driving starting to use horn and during reverse driving, warning turn-signal lights have to be switched ON.
- In production shops and bays, engine must be switched OFF except for necessary driving-in and driving-out.
- From loading area and from canvas, not to remove residual material, snow, trash etc.
- As soon as vehicle drives-in to be loaded/unloaded, vehicle must be braked against its self-moving (braked, rear wheel wedging from both sides, vehicle ignition key must be removed from ignition system of a vehicle.
- During loading, not to stay in a loading area of a vehicle.
- Crane suspension devices shall be fastened and unclamped by loader only.
- As soon as loading is finished, device used for clamping and protection of the load (e.g. canvases, doors, ropes, lanyards and others) must be secured (closed).

Adherence to the above-stipulated Basic Rules is checked on the Premises. Non-adherence to those Rules / their violation may result in contractual penalty imposing and/or prohibition of subsequent entering the Premises/driving-in into the Premises.